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**LIS**

**EXCESS USER GUIDE  
FOR APPROVING OFFICIALS AND  
SUPERVISORS**



**USER GUIDE**

**REVISION DATE : MAY 1, 1998**

## **PREFACE**

This User Guide is intended for the use of Federal Aviation Administration (FAA) personnel who have authorized access to the Logistics and Inventory System (LIS)

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## 1.0 OVERVIEW

### Background

The public law enacted through the Federal Property Management Regulations (FPMR) Chapter 101-27.304-1 establishes guidelines for Economic Retention Limits (ERL), so that the Government will not incur more than the minimum necessary costs to provide stock of an item at the time it is required. Generally it is considered to be more economical to dispose of stock in excess of the ERL and procure stock at some future time when the need is more proximate rather than incur the cumulative holding costs. The FAA Logistics Center's holding costs is presently set at 16.2 percent of the unit cost of an item, which allows for retention of stock five years above stockage objective. There are however, factors contained in the FPMR, which allows retaining stock above the ERL. These factors can best be determined by the Item Manager. Therefore the initial computation(s) must be reviewed by the Item Manager to make the final determination if disposal action is appropriate. Order 4630.1C "Management of Depot Inventories of Operating Materiel", also prescribes "ERL" and outlines at a very high level how excess shall be computed and reported however; there is not sufficient data available to support the requirements of this order for excess and our latest discussions with our Washington policy office (ASM-700), was that LIS should develop excess to meet AML-1 requirements.

## **Description of Policies/Procedures**

Order 4650.7A; "Stock Screening and Review for Disposal", outlines the detailed policies and procedures required to identify, control, report and disseminate excess and surplus property. These procedures coupled with internal supervisory and organizational directives and Inventory Manager program knowledge constitute the "HOW TO" for Inventory Managers to perform excess. The following steps constitute an excess user guide which describes the automated system which was designed to facilitate this excess review activity.

### 1.1 GENERAL DESCRIPTION

The Excess System will be a function in the Inventory Management subsystem of the Logistics and Inventory System (LIS). It will replace and expand processes that previously operated under the National Supply (NS) System. Some of the elements of the new Excess system are:

- Electronic Routing for approval or technical review

- Electronic Filing of excess actions & technical review data

- Inquiry and Reporting at "System" level

- Application-to Exclusion Table to exclude selected systems

- On-line realtime Master record updates

The new processes for the Excess function will replace existing processes that do not provide sufficient automation, flexibility and data to meet the challenges of the new equipments being brought into the National Airspace System (NAS) through the Capital Improvement Program (CIP).

Management and reporting by system designator has been manual and very difficult in the past. There has been no capability to mechanically record and track actual or projected excess by system. Also, the existing Excess process has been a part of a single program that intermingled Budget, Excess, and Stratification. Making modifications to any one of the three was a very delicate and involved endeavor, and there was a great risk of inadvertently negatively impacting the other processes.

Additionally, certain revisions and additions were required to address deficiencies identified during past Office of Inspector General (OIG) audits and other management reviews, and to incorporate new policy guidance in program office directives.

## 1.2 BENEFITS

Revisions to the Excess function will provide:

- Online realtime actions and updates
- Recomputation with current data prior to completion
- System or applicable-to visibility and reporting
- Electronic Routing of technical review and approval data
- Capability to exclude system(s) from excess consideration.

The new Excess function will be a stand-alone process. It will take advantage of other new processes that improve the mechanical updates for selected elements utilized in the excess computations.

Other benefits include:

- Broad range of reports by multiple criteria: Program, Application-To/System, Item Manager, Organization, etc.
- Monthly/Quarterly status reporting of excess activity by any of the various criteria.

## 1.3 SECURITY LEVELS FOR EXCESS

The Excess System requires multiple security levels to access the Inventory Management main menu, the MRP menu, and the Excess module. The security levels for this access are 1,3,4, and 5.

**NOTE** : ONCE IN THE EXCESS MODULE, SECURITY IS CONTROLLED BY EITHER: (1) The Inventory Manager/Equipment Specialist Table, (2) The Engineer Table, or (3) by organizational symbol (AML-610) for access to the Exclusion Table. Access for individual users is limited to those functions authorized by the assigned security levels. Unauthorized users attempting functions not allowed in designated security levels will receive the error message, INVALID OPTION FOR YOUR SECURITY LEVEL. This message will display in the upper left corner of the screen.

Valid security levels are as follows:

**LEVEL 1 - INQUIRY (AML-400 AND AVN-300 ENGINEERS)**

Inquiry capability into all LIS databases and tables. Assigned to FAA Logistics Center Users with no update capability.

**LEVEL 3 - AML-600 ITEM MANAGERS AND EQUIPMENT SPECIALISTS**

Inquiry capability into all LIS databases and tables. This security level has access with update capability to issues, adjustments, file maintenance (except warehouse location file maintenance), Due-Ins, Procurement, Excess, FED/MIL, and Queue Management. This security level does not have access to receipts. This security level allows for approval of purchase requests subject to approval authority.

**LEVEL 4 - AML-600 MANAGEMENT**

Inquiry capability into all LIS databases and tables. This security level has access with update capability to issues, adjustments, file maintenance (except warehouse

location file maintenance), Due-Ins, Procurement, Excess, FED/MIL, and queue management and limited update capability into procurement tables.

This security level does not have access to receipts. This security level allows for approval of purchase requests subject to approval authority.

**LEVEL 5 - AML-600 CONTROL GROUP (AML-610)**

Inquiry capability into all LIS databases and tables with full update capability into all procurement databases and tables.

This security level has access with update capability to issues, adjustments, file maintenance (except warehouse location file maintenance), Due-Ins, Procurement, Excess, FED/MIL, and queue management. This security level does not have access to receipts. This security level allows for approval of purchase requests subject to approval authority.

**NOTE** : Excess exclusion table update may be accomplished by AML-610, Management Support Branch personnel who exist on the inventory management table with routing identifier AML-610 only.

**APPROVAL LEVELS**

These levels are the same as those for acquisition of materiel and are as follows:

APPROVAL LIMIT		
GRADE/TITLE	DOLLAR VALUE	APPROVAL CODE
GS-5 Supply Clerk / IM	\$ 10,000	B
GS-7 Inventory Mgr.	\$ 75,000	C
GS-9 Inventory Mgr.	\$ 150,000	D
GS-11 Supvr / IM	\$ 300,000	E
GS-12 Supvr / IM	\$ 500,000	F
GS-13 Sect / Branch Mgr.	\$ 750,000	G
GS-14 Branch Manager	\$ 950,000	H
DIVISION (AML-600)	\$1,000,000	I
DIRECTOR (AML-1)	\$1,500,000	J
ASSO ADMIN (AMC-1)	\$1,500,001 & UP	K

## 1.4 STANDARD NOTATION FOR INPUT FROM THE KEYBOARD

Throughout the LIS USER GUIDE, the following conventions will be used consistently to indicate user keyboard entry

EXAMPLE:

When the user sees	It represents...	Example...
<b>[ ]</b> (square brackets)	a specified key that should be pressed.	<b>[ENTER]</b>
<b>&lt; &gt;</b> (greater than & less than)	the data to be input	<b>&lt;99&gt;</b> <b>&lt;01&gt;</b>
ALL CAPITAL LETTERS	a data or field name	TRANSACTION CODE CONTROL NUMBER
<b>BOLD CAPS</b>	information from the actual screen	<b>&lt;99&gt; - TO CANCEL OR RETURN TO LIS MAIN MENU</b>
Press	instructions to depress a key or Keys	Press <b>[ENTER]</b>
Input	instructions to type the specified input	input option NUMBER <2>
NOTE:	important information	NOTE: Set printer for 132 column output
<b>[keyname]-[keyname]</b>	combinations of keys to press together	Hold the first key down, press the second

## 2.0 LOGGING ON TO LIS - COM-LETE LOGON SCREEN

```

      FFFFFFFF  AAAAAA   AAAAAA   NNN           NNN  EEEEEEEEE  TTTTTTTTTT
      FFFFFFFF  AAAAAAAA  AAAAAAAA  NNNN          NNN  EEEEEEEEE  TTTTTTTTTTTT
      FFF        AAA  AAA  AAA  AAA  NNNNN        NNN  EEE                TTT
      FFFFFFFF  AAAAAAAA  AAAAAAAA  NNN  NN   NNN  EEEEEEEEE  TTT
      FFFFFFFF  AAAAAAAA  AAAAAAAA  NNN  NN  NNN  EEEEEEEEE  TTT
      FFF        AAA  AAA  AAA  AAA  NNN          NNNNN  EEE                TTT
      FFF        AAA  AAA  AAA  AAA  NNN          NNNN  EEEEEEEEE  TTT
      FFF        AAA  AAA  AAA  AAA  NNN          NNN  EEEEEEEEE  TTT  PX 3.5
      WARNING:   UNAUTHORIZED ACCESS IS CONSIDERED A CRIMINAL ACT.
                  SECTIONS 641 AND 1030 OF TITLE 18 USC.
*****
*                LEASE ENTER REQUESTED ACCESS INFORMATION.                *
*  LOGON-ID  :LGACXXX   HOST:           P210           DATE  :10/16/95   *
*  PASSWORD  :*****   TERMINAL-ID  :LG03LU64   TIME  :07:34:42   *
*  NEW PASSWORD:       TRANSFER:           MODEL  :3292-2A   *
*                                                    HELP  :(405) 954-3000 *
*****
***  PRODUCTION TPX ON SYSTEM P210  ***
for Help Desk Directory select "HELP DESK" application from your menu
PF1 = HELP   PF3 = Logoff

```

FIGURE 1

Input your ID code at the USER ID field. Tab down to the next or PASSWORD line, and input your password. Press **[ENTER]**. You are now logged on to LIS.

## 2.1 CHANGING LIS PASSWORDS

At the FAA/DOT COM-PLETE SYSTEM LOGON SCREEN, input your ID code at the USER ID line. [TAB] down to the PASSWORD line and input your password. Do not **[ENTER]** yet. Press [TAB] to move the cursor to the "NEW PASSWORD" line. Input the new password. The password must be at least six (6) positions and may be up to eight (8) positions. Select something easily remembered for your new password. Press **[ENTER]**.

You will be asked to PLEASE CONFIRM PASSWORD CHANGE. Input the new password again, EXACTLY the same as the first time. When the new password is input the second time and accepted by the system, the old password has been replaced.

## 2.2 SCREEN NUMBERING CONVENTIONS

Throughout LIS, screens are numbered in the upper right corner. The numbering convention provides easy identification of both the subsystem and program to system users, functional analysts, and programmers. For example:

```
09/28/92          FAA LOGISTICS AND INVENTORY SYSTEM          LIS010
                  ** MAIN SYSTEM MENU **
                  08/20/92  PLEASE INQUIRE BULLETIN BOARD
                  SYSTEM ALERTS ---- SPECIAL INFORMATION
                  LIS STAFF HOT-LINE NUMBER :8-405-680-3447

1 - PMMS PRODUCTION SYSTEM          11 - ENGINEERING DATA BASE SYSTEM
2 - NAME/ADDRESS CHANGE REQUEST     12 - PROJECT MATERIEL SHIP/RECEIVE
3 - UTILIZATION SCREENING & DISP.   88 - LIS BULLETIN BOARD
4 - CATALOGING                      99 - LOGOFF
5 - CUSTOMER SERVICE EVALUATION
6 - MAIL/CONNECTION
7 - LIS TABLES/PHONE NUMBERS
8 - INVENTORY MANAGEMENT
9 - ONLINE REQUISITIONING
10 - LIS INTERNAL FILE MAINT.

                  ENTER OPTION:  ___
```

**FIGURE 2**

"LIS010" identifies the LIS MAIN SYSTEM MENU screen. Screen illustrations in User Guides refer to screen numbers as users are conducted through these guides. Users should verify they are on the correct screen when following instructions.

At the **LIS MAIN MENU - LIS010**, (Pg. 11) select the option number for the desired LIS Subsystem. The Excess function is accessed through Inventory Management. Select Option <8>, press **[ENTER]**.

### 2.3 INVENTORY MANAGEMENT MAIN MENU

```

09/28/92                LIS / INVENTORY MANAGEMENT                INV001
                        ** MAIN MENU **
                PLEASE REVIEW WORKLOAD IN QUEUE MANAGEMENT

1 - ISSUES MENU                7 - ESTABLISH ADVANCE DUE-IN/DUE-IN MENU
2 - RECEIPTS MENU              8 - AUTOMATED PROCUREMENT MENU
3 - ADJUSTMENTS MENU          9 - WAREHOUSE LOCATOR LABEL
4 - FILE MAINTENANCE MENU     10 - CI COMMUNICATIONS MENU
5 - QUEUE MANAGEMENT MENU     11 - FEDSTRIP MILSTRIP MENU
6 - INQUIRIES MENU            12 - MATERIAL REQUIREMENTS PLANNING MENU

                        99 - EXIT TO LIS MAIN MENU

                        ENTER OPTION:  ___
TRANS-CD/MOD :  ___ _
NSN/SUFFIX   :  _____ _
VOUCHER-NBR  :  _____
CONTROL-NBR  :  _____

```

**FIGURE 3**  
**INVENTORY MANAGEMENT MAIN MENU**

From this menu, the user can access the applicable functions within authorized security level by selecting the OPTION NUMBER. To access the Excess function, the user will input OPTION <12>.

Press **[ENTER]** and the **LIS / MATERIAL REQUIREMENTS PLANNING MAIN MENU - MRP200**, (Pg. 14) will be displayed.

Also, at the LIS MAIN SYSTEM MENU screen, you can select Option <99> and press **[ENTER]** to exit the LIS. The screen should display the message.

**THIS TERMINAL IS LOGGED ON TO UNFORMATTED SYSTEMS SERVICES**

This display indicates the user is still connected to the host computer. The exact keystroke sequence to disconnect from the host will depend on the users access methods into LIS.

### 3.0 MATERIAL REQUIREMENTS PLANNING (MRP) MAIN MENU

```
09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          MRP200
                  ** MAIN MENU **
-----
1 - MRP QUEUE                      6 - EXCESS
2 - ADDITIONAL DEMAND MAINTENANCE  7 - STRATIFICATION
3 - MRP DATA (TABLE) INQUIRY
4 - DEMAND HISTORY INQUIRY
5 - PARAMETER DATA MAINTENANCE

          29 - SELECT FAST PATH EXIT
          99 - EXIT TO INVENTORY MANAGEMENT MAIN MENU
-----
                ENTER OPTION :__
```

**FIGURE 4**  
**MRP MAIN MENU - MRP200**

The Material Requirements Planning (MRP) Main Menu provides the Inventory Managers the means to access the information from the new MRP processes, including Excess (under OPTION <6>), Additional Demand capabilities, MRP Data inquiry options, Demand History inquiry function (like the option on the Inquiries menu), and MRP Parameters activities are accessible from this menu. Each one of these activities is covered under its own section in other user guides.

**NOTE** : The MRP Requirements, etc. sub-functions within the MRP function are covered in separate user guides, not in this one.

### 3.1 OPTION WINDOW FOR DUAL WORKLOAD

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          MRP200
                  ** MAIN MENU **
-----
                  oooooooooooooooooooooooooooooooooooooooooooooo
1 - MRP QUEU     o
2 - ADDITION     o   SELECT ACTIVITY TO WORK:                   o
                  o
3 - MRP DATA    o       1 - ITEM MANAGER WORKLOAD              o
4 - DEMAND H     o       2 - EQUIPMENT SPECIALIST WORKLOAD      o
                  o
5 - PARAMETE     o   ENTER OPTION:  _____                 o
                  oooooooooooooooooooooooooooooooooooooooooooooo

29 - SELECT FAST PATH EXIT
99 - EXIT TO INVENTORY MANAGEMENT MAIN MENU
-----
                                ENTER OPTION :6_
    
```

**FIGURE 5**  
**SELECT ACTIVITY TO WORK**  
**OPTION WINDOW FOR DUAL WORKLOAD**

If you, as the user, have two code numbers and one user ID, for example, an Item Manager code and an Equipment Specialist code, or an Item Manager that has two manager numbers, or a Supervisor that also has an item manager number, this screen will automatically appear for you to select the work activity. Else, this overlay window screen will not appear.

## 4.0 EXCESS REVIEW

```
09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC301
                  ** EXCESS REVIEW MAIN MENU **
-----
* 1- READY FOR YOUR PROCESSING          4 - EXCLUSION TABLE
_ 2-ROUTED WITH RETURN REQUESTED      5 - WORKLOAD (PENDING & COMPLETED)
_ 3-RETURNED FROM INTERNAL ROUTING
* = WORK PENDING (OPTIONS 1 - 3)
-----
                NAME: LUTES, JOHN                                ENGINEER :43
-----
OPTION:  __ 19 - MRP MAIN MENU 29 - FAST PATH 99 - INV MGMT MAIN MENU
-----
(REQUIRED - OPTION 2)_          (1 = BOTH, 2 = 'Y' ONLY, 3 = '_' ONLY)
(OPTIONAL - OPTION 2)_____ (STARTING APP-TO CODE          )
```

**FIGURE 6**  
**MAIN MENU SCREEN**

#### 4.1 MAIN MENU

The Excess Review Main Menu will provide the USER four options to select from. If the user has NSNs to be approved/reviewed, an '\*' will appear to the left of OPTION <1>, <2>, or <3>.

**OPTION <4>** EXCLUSION TABLE is for viewing only. See pages 70 thru 79 for exclusion table screen samples.

**OPTION <5>** The WORKLOAD option is not available at this time. When OPTION <1>, <2>, or <3> is selected, SELECTION SEQUENCE MENU screen **EXC305A**, (Pg. 18) will appear.

## 4.2 SELECTION MENU

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC305A
** EXCESS REVIEW - SELECTION SEQUENCE MENU **
-----
      1 - SEQUENCE: NATIONAL STOCK NUMBER
      2 - SEQUENCE: VALUE (OF PROJECTED EXCESS)
      3 - SEQUENCE: PROGRAM LEVEL
      4 - SEQUENCE: APP-TO (SYSTEM) LEVEL

      9 - RETURN TO EXCESS MAIN MENU
-----
OPTION:___ 19 - MRP MAIN MENU 29 - FAST PATH 99 - INV MGMT MAIN MENU
-----
(OPTIONAL FOR OPTION 1)_____ (STARTING NSN          )
(REQUIRED FOR OPTION 2)_          (VALUE CODE - ' ' FOR HELP)
(OPTIONAL FOR OPTION 4)_____ (APP-TO CODE - '*' FOR HELP)

```

**FIGURE 7**  
**SELECTION SEQUENCE MENU**

The Excess Review - **SELECTION SEQUENCE MENU** - EXC305A, allows the USER to choose the desired sequence to begin reviewing the pending Excess actions which requires the USER's approval.

**OPTION <1>** Sequence : National Stock Number (NSN)

The NSNs that will appear for OPTION <1> will appear in NSN sequence. The User may choose a particular NSN to begin, if it is known, by entering the NSN for Option <1>.

**OPTION <2>** Sequence : Value (of computed excess)

This OPTION will pop a window and offer 6 different levels of total excess values to choose to begin review.

**OPTION <3>** Sequence : Program Level

This option will retrieve from the LIS tables Program names and codes and list them alphabetically.

**OPTION <4>** Sequence : APP-TO (System) Level

This option will let the User choose the APP-TO to begin review.

## 4.3 SELECTION LIST

```

09/28/92                LIS / MATERIAL REQUIREMENTS PLANNING                EXC305B
                        ** EXCESS REVIEW - SELECTION LIST **
-----
SEQUENCE: NSN (STARTING WITH 0000-00-000-0000)
-----
*      NSN              DESCRIPTION              UNIT PRICE    EXCESS          EXCESS
-      -----              -----              -----          -----          -----
- 1560-01-036-4264    282-100001-232          4771.00         33             157443.00      D4
- 1660-00-796-3430    WTRSEP175050-1          495.00          50             24750.00       F6
- 1680-01-007-1125    SEN 627482-1            966.08          10             9660.80        F6
- 2915-01-253-2265    NOZZLE 6004T01P38      18170.60         5              90853.00       F6
- 2990-01-254-4609    TAIL PIPE S80 TR        5014.00          3              15042.00       F5
- 6610-01-129-4641    XDCR ASSY LG45A6       112482.00        523            58828086.00   F6

* = MARK 'X' FOR DETAIL                                ** END **
-----
OPTION | 1 - PREVIOUS SCREEN  19 - MRP MAIN MENU  29 - FAST PATH
  ___  | 9 - EXCESS MAIN MENU                99 - INV. MGMT. MAIN MENU

```

**FIGURE 8**  
**SELECTION LIST**

OPTION <1> from the **SELECTION SEQUENCE MENU SCREEN - EXC305A**, (Pg. 18) will go to the **EXCESS REVIEW - SELECTION LIST - ESC305B**, if there is more than one NSN in the USER's queue for approval, the screen will be appear as above.

The selection list will be in NSN sequence. Mark with 'X' the NSN or NSNs for review / approval.

If the USER has only one NSN "Ready for your processing", the Excess process will skip the above screen **EXC305A**, (Pg. 18) and go directly to Screen **EXCESS DETAIL - EXC307A**, (Pg. 22).

### 4.4 EXCESS DETAIL SCREEN

09/28/92	LIS / MATERIAL REQUIREMENTS PLANNING				EXC307A
** EXCESS DETAIL **					
-----					
NSN :6610-01-129-4641 DESC:XDCR ASSY LG45A6 UI :EA U/P:112482.00 IM:03					
-----					
	-CURRENT-	--COMPUTED--	--TO EXCESS--	CURRENT	NEW
EXCESS QTY :	45	_____500		----	--
EXCESS DOLLARS :	61302690.00	58715604.00		APP-TO	CD
TOTAL ONHAND :	543			SABRE80	SABRE80_
SERVICEABLE :	504	_____500		DISP	CD
REPARABLE :	5	_____		9	9
SURVEY :	0			MGMT	CD
DUE IN FACILITY :	1 *			9	9
INV IN SHOPS :	2 *	* - CONSIDER		CAT/ACT	CD
COM DUE IN SHOPS :	2 *	+ - MARK FOR DETAILS		F/6	F/6
BIN INSPECTION :	5 * +			-----	
RECYCLE TO VENDOR:	4 * +	DUE OUT :	0	DATE	:09/28/92
DUE IN ACQ :	0	* BORROWED:	5	USERID	:LGT146
ADV COM REP D/I :	0	* LOANED :	10	NO EQUIP:	18__
-----					
OPTION	1) CLR TXT MENU	3)	5) ROUTING MENU	8) F&E COMMON	
___	2) CURRENT M/TR	4) PROCESS	6) RESEARCH MENU	9) EXIT MENU	

**FIGURE 9**

**EXCESS DETAIL SCREEN**

This screen allows the USER access to all the detail information pertinent to this item.

From this screen's options, research can be accomplished as well as processing and routing. The options are pop up windows that will overlay the existing Excess Detail screen.

The USER referenced in this USER'S GUIDE is any approval official at Unit, Section, Branch, Division, or higher level. The USER can review, but can not alter any data on this screen. If the USER disagrees with or has concerns about the Inventory Manager's decision, the User will return the detail screen to the Item Manager VIA Routing Menu, see [page 27](#) for routing activity). With OPTION <5> a location for clear text information will appear for you to correspond or make recommendations and/or request action prior to return to the Inventory Manager. If the USER agrees with the Inventory Manager's decision, **[ENTER]** OPTION <4> Process. If the User is the required approval level the excess action will process to the record and a series of processing actions will appear, (see [pages 42 thru 50](#) for examples). If the excess action requires a higher approval authority than the current USER, the Excess Program will automatically forward the excess detail screen to the next level of approval in sequence up the chain of command.

The Excess Detail screen displays the current total on hand quantities, appearing in the left center of the screen under the title heading CURRENT. If borrowed and loan quantities are applicable, the totals appear at the lower middle right portion of the screen. Demand, (history & projected) can be viewed via the RESEARCH MENU.

The '\*' indicators appearing is information for the Inventory Manager alerting them, there are quantities in these due in fields. If the '+' mark for details indicator is activated another window will appear showing from what condition these units were issued to Bin Inspection or Recycle to Vendor. Refer to [page 68](#) for example of condition overlay window screen.

The excess quantity and excess dollars that were computed appears at the top middle section of the screen under title heading COMPUTED.

The quantities appearing under the title heading "TO EXCESS" are the quantities the Inventory Manager is excessing. The first quantity is a combined total quantity (if excessing from more than one condition, serviceable and reparable).

The information on the far right of the screen consists of what is CURRENTLY listed on the inventory master record and the NEW is how the Inventory Manager is changing the record.

In the lower right hand corner is the space to enter the number of installed equipments (that the NSN is applicable to), if the Inventory Manager is aware of that information. If a current Management Technical Review Data sheet is on record, the Equipment Specialist or Engineer may have also entered the data as part of the MTR review. The date and user ID is automatically recorded from the user that input the data.

#### 4.4.1 EXCESS DETAIL SCREEN OPTIONS

##### **OPTION <1> CLEAR TEXT MENU**

The User should always view Option <1>. This space is provided for entering messages and/or decision rationale are recorded by the Item Manager. After OPTION <1> is selected, (see [page 29](#) for clear text menu) an '\*' will appear if there is a message. See [page 29](#) for clear text example.

##### **OPTION <2> CURRENT M/TR**

If an Equipment Specialist or Engineer was consulted regarding the excess action or decision, the current Management Technical Review Data sheet is stored in option 2. The MTR is a series of screens. See [pages 31 thru 41](#) for examples.

##### **OPTION <4> PROCESS**

If the USER agrees with the Inventory Manager's decision, **[ENTER]** OPTION <4> Process, and if the User is the required approval level, the excess action will process to the record and a series of processing actions will appear on the processing screens.

**OPTION <5> ROUTING MENU**

The "ROUTING MENU" option will allow sending the NSN's Excess action record to others for various actions. By selecting option <3>, and entering the IM number, again, enter option <3> and the Excess Detail action will return to the Inventory Manager. This will be done via a routing selection menu

**OPTION <6> RESEARCH MENU**

If the User wants to know more background data information on the NSN that is undergoing review, OPTION <6> will guide you through a series of research overlay screens, beginning with the Master Inventory Record, and other informative screens such as Demand History (Tabular & Graphic), Projected Demand (Tabular and Graphic), MGMT / TECH Review Data Sheets, Previous Excess action, and APP-TO / Equipment Population. Reference [pages 52 thru 62](#) for research information screens.

**OPTION <8> FACILITIES AND EQUIPMENT (F&E) COMMON**

The sample screen provided includes OPTION <8> which indicates that it is common with F&E. Through this option, the master inventory record can also be viewed without leaving the Excess Detail screen. If the NSN is not common with F&E, '8; F&E COMMON' will not display.

**OPTION <9> EXIT MENU**

Reference [page 66](#) for Exit Menu screen.

```

09/28/92                LIS / MATERIAL REQUIREMENTS PLANNING                EXC307A
                        ** EXCESS DETAIL **

-----
o
o
o ----- ROUTING MENU ----- o
o Select who you want to 'Route' to: o
o 1 - (Equip. Spec.) 19 / MOORE, JONATHON      ( AAC482 / B ) o
o 2 - (Engineer      ) 41 /                      (          /      ) o
o ----- OR ----- o
o 3 - (Your Choice ) AA / BARKER, PERRY        ( AVN311 /      ) o
o ----- o
o OPTION:  _      ENTER - Continue      99 - Exit Routing o
o
o
o
-----
OPTION | 1) CLR TXT MENU  3)                5) ROUTING MENU
5_    | 2) CURRENT M/TR 4) PROCESS 6) RESEARCH MENU 9) EXIT MENU
  
```

**FIGURE 10A**  
**ROUTING MENU**

**OPTION <5>**

When the Engineering Code table and the Equipment Specialist code tables are completely updated, each NSN will have its own Engineer code, and Equipment

Specialist code "attached". Name, designated code number, and routing symbol will automatically appear here.

Select **OPTION <1>**, press **[ENTER]** and it will route to the Equipment Specialist listed.

Select **OPTION <2>**, press **[ENTER]** and it will route to the Engineer listed;

or

Select **OPTION <3>**, for clear text entering (YOUR CHOICE), Inventory Manager's code, Engineer's code, Equipment Specialist's code, or supervisor's code. Tab to the window, select option <3>, enter the designated code of the person you are routing. The name, code and routing will display for you to verify that is the person intended, re-enter option <3> and the document will electronically route.



**OPTION <1> CLEAR TEXT FROM INVENTORY MANAGER**

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC307A
                  ** EXCESS DETAIL **

-----
CLEAR TEXT ----- 1 OF 1
  FY:1993 NSN :6610-01-129-4641 DESC:XDCR ASSY LG45A6 UI:EA IM:03
-----

  CLEAR TEXT FROM INVENTORY MANAGER:

    I HAVE WAY TOO MANY. _____
    _____
    _____
    _____

OPTION:  ___      ENTER TO RETURN TO MENU  -OR-  99 TO EXIT

-----
OPTION | 1) CLR TXT MENU 3)          5) ROUTING MENU 8) F&E COMMON
  1_   | 2) CURRENT M/TR 4) PROCESS 6) RESEARCH MENU 9) EXIT MENU

```

**FIGURE 11**

**CLEAR TEXT FROM INVENTORY MANAGER**

This screen will provide information from the Inventory Manager indicating the rationale for the excess determination that was made.



**OPTION <1> MTR DATA SHEETS**

Option 1 is a group of three screens of data. The screens will reflect on hand quantities, equipment population, NSN, description, etc.

**OPTION <2> REASONS**

The REASONS option is a group of four screens, listing 13 specific reasons why certain items should be retained and not excessed. The Engineer or Equipment Specialist is required to select one or more of these reasons before exiting from this screen. The fourth screen is Option <3> CLEAR TEXT.

**OPTION <3> CLEAR TEXT**

If the USER, does not agree with any of the 13 reasons printed, a clear text space has been provided.



```

09/28/92                LIS / MATERIAL REQUIREMENTS PLANNING                EXC307A
                        ** EXCESS DETAIL **
-----
o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o
o
o MGMT/TECH REVIEW DATA SHEETS ----- 2 OF 3 o
o FY: 1993 NSN: 1560-01-056-0219 DESC: DOOR 265-300062-11 UI:EA IM:3 o
o -----
o
o                -----PROPOSED-----
o
o                CURRENT          BY INV MGR          BY ENG/EQ SP
o
o APP-TO CODE      :
o DISPOSAL REVIEW:
o MANAGEMENT CODE:
o CAT/ACT CODE    : / / /
o -----
o OPTION: __ ENTER = NEXT SCREEN -OR- SCREEN NBR (1-3) -OR- 99 = EXIT o
o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o o
-----
OPTION | 1) CLR TXT MENU 3)          5) ROUTING MENU
2_    | 2) CURRENT M/TR 4) PROCESS 6) RESEARCH MENU 9) EXIT MENU
  
```

**FIGURE 14**  
**MTR SCREEN 2 OF 3**

These screens also reflect various inventory management codes as they currently appear and the proposed changes to them. Inventory Managers and Engineers / Equipment Specialists can also propose changes to these codes.



The program automatically routes those requiring higher level approval to their excess queue for action. The approval levels can approve and final process "or" make comments/suggestions and return to the Inventory Manager for additional research, review, consideration or action prior to excess.



**OPTION <2> DISPLAY REASONS**

OPTION <2> is a series of 4 screens of prepared Excess reasons. There are 13 reasons that have been made available to aid in decision making for excessing stock and/or retaining stock. The last window, 4, is a space for clear text, if there is an additional justification statement applicable to the NSN. This space can also be used to reemphasize the suggested quantity to excess or retain.

The Equipment Specialist or Engineer must check one or more of the reasons given before exiting. The clear text space in window 4 is considered a reason.

Press **[ENTER]** for **EXC307B**, (Pg. 39) window 2 of 4.

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC307B
                ** MANAGEMENT / TECHNICAL EXCESS REVIEW DATA **
-----
°  EXCESS REASONS ----- 2 OF 4 °
°  FY:1993 NSN:5955-01-041-7177 DESC:14125-00K503855XTL UI:EA IM:89 °
°  ----- °
°  _6-OBSOLETE ITEM.  NON PROCURABLE. °
°  _7-SPECS/DRAWINGS NOT AVAILABLE TO PERMIT REPLACEMENT. °
°  _8-REPLACEMENT COST IS GREATER THAN UNIT COST + CURRENT HOLD'G COST °
°  _9-MULTIPLE EQUIPMENT APPLICATIONS. °
°  _10-EQUIPMENT DEPLOYED AT HIGH DENSITY LOCATIONS. °
°  ----- °
°  MARK ('X')ALL REASONS THAT APPLY AND THEN PRESS ENTER OR 99 TO EXIT °
°  OPTION:  __ ENTER = NEXT SCREEN -OR- SCREEN NBR (1-4) -OR- 99 = EXIT °
°  °
-----
OPTION | 1) CLR TXT MENU  3)          5) ROUTING MENU
  2_   | 2) DSPY REASONS 4) PROCESS 6) RESEARCH MENU  9) EXIT MENU
  
```

**FIGURE 17**  
**EXCESS REASONS SCREEN 2 OF 4**

The above are some of the additional reasons available for consideration and use. Press **[ENTER]** for window, **EXC307B**, (Pg. 40) window 3 of four, or select OPTION <99> to exit reasons overlay windows.



```

09/28/92                LIS / MATERIAL REQUIREMENTS PLANNING                EXC307B
                ** MANAGEMENT / TECHNICAL EXCESS REVIEW DATA **
-----
o.....o
o
o  EXCESS REASONS ----- 4 of 4 o
o  FY:1993 NSN:5955-01-041-7177 DESC:14125-00K503855XTL UI:EA IM:89 o
o  -----o
o  CLEAR TEXT: o
o          _____o
o          _____o
o          _____o
o  -----o
o  MARK('X')ALL REASONS THAT APPLY AND THEN PRESS ENTER OR 99 TO EXIT o
o  OPTION:  __ ENTER = NEXT SCREEN -OR- SCREEN NBR (1-4) OR 99 = EXIT o
o.....o
-----
OPTION  | 1) CLR TXT MENU  3)                5) ROUTING MENU
 2_    | 2) DSPY REASONS  4) PROCESS  6) RESEARCH MENU  9) EXIT MENU

```

**FIGURE 19**  
**EXCESS REASONS SCREEN 4 OF 4**

The clear text space is provided for any correspondence or rationale concerning the item that is being reviewed and that should remain on file with the Management Technical Review Data sheet.

## 6.0 PROCESSING SCREENS

09/28/92	LIS / MATERIAL REQUIREMENTS PLANNING		EXC307A
** EXCESS DETAIL **			
-----			
NSN 1560-01-056-0219 DESC:DOOR 265-300062-11 UI:EA U/P:648.00 IM:3			
-----			
	-CURRENT--	-COMPUTED-	--TO EXCESS--
EXCESS QTY	:	2	_____0
EXCESS DOLLARS	:	1296.00	0.00
TOTAL ONHAND	:	39	
SERVICEABLE	:	: oooooooooooooooooooooooooooooooooooooo	
REPARABLE	:	o	o
SURVEY	:	o	o
DUE IN FACILITY	:	: o ** P R O C E S S I N G ** o	
INV IN SHOPS	:	o	o
COM DUE IN SHOPS	:	o	o
BIN INSPECTION	:	: oooooooooooooooooooooooooooooooooooooo	
RECYCLE TO VENDOR:	:	5 * +	DUE OUT : 0
DUE IN ACQ	:	0	BORROWED: 0
ADV COM REP D/I	:	7 *	LOANED : 0
			NO EQUIP:0____
-----			
OPTION		1) CLR TXT MENU	3) ROUTING MENU
4_		2) CURRENT M/TR	4) PROCESS MENU
		5) RESEARCH MENU	9) EXIT MENU

**FIGURE 20**  
**PROCESSING OVERLAY SCREEN**

After OPTION <4> Process is selected, the clear text from the USER will appear, allowing the current USER or approving official to prepare a brief statement

regarding the USER's concurrence or other excess decision. The processing activity will then begin with the appropriate window appearing, reflecting each process action as it is completed on line "Real Time".

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING		EXC307A	
** EXCESS DETAIL **					
-----					
NSN:1560-00-960-0649 DESC:TAB 265-160003 UI:EA U/P:3189.00 IM:3					
-----					
	-CURRENT-	-COMPUTED-	--TO EXCESS	CURRENT	NEW
EXCESS QTY	:	2	0	-----	-----
EXCESS DOLLARS	:	6378.00	0.00	APP-TO	
TOTAL ONHAND	:	2		S40-S80 ASR5__	
SERVICEABLE	:	: ooooooooooooooooooooooooooooooooooooo		DISP CD	
REPARABLE	:	o	o	6	6
SURVEY	:	** P R O C E S S I N G **		MGT CD	
DUE IN FACILITY	:	o	o	6	6
INV IN SHOPS	:	** APP-TO CODE **		CAT/ACT CD	
COM DUE IN SHOPS	:	o	o	F/5	F/5
BIN INSPECTION	:	: ooooooooooooooooooooooooooooooooooooo		-----	
RECYCLE TO VENDOR:	0	DUE OUT :	0	DATE :	
DUE IN ACQ :	0	BORROWED:	0	USERID :	
ADV COM REP D/I :	0	LOANED :	0	NO EQUIP :0__	
-----					
OPTION		1) CLR TXT MENU	3)	5) ROUTING MENU	
4_		2) CURRENT M/TR	4)	6) RESEARCH MENU	9)
				9) EXIT MENU	

**Figure 21**  
**PROCESSING SCREEN - APP-TO CODE**

If the Inventory Manager changed the APP-TO code, File maintenance is taking place real time changing the APP-TO code on the master record.

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING		EXC307A
** EXCESS DETAIL **				
-----				
NSN:2910-01-126-4931 DESC:FCTL 910561C92 UI:EA U/P:2341.00 IM:03				
-----				
	CURRENT-	-COMPUTED-	-TO EXCESS-	CURRENT NEW
EXCESS QTY	:	4	4	-----
EXCESS DOLLARS	:	9364.00	9364.00	APP-TO
TOTAL ONHAND	:	57		SABRE80 ASR8__
SERVICEABLE	:	oooooooooooooooooooooooooooooooooooo		DISP CD
REPARABLE	:	o	o	8 5
SURVEY	:	** P R O C E S S I N G **		MGT CD
DUE IN FACILITY	:	o	o	9 5
INV IN SHOPS	:	** DISPOSAL CODE **		CAT/ACT CD
COM DUE IN SHOPS	:	o	o	F/6 F/5
BIN INSPECTION	:	oooooooooooooooooooooooooooooooooooo		-----
RECYCLE TO VENDOR:	2 * +	DUE OUT :	0	DATE :
DUE IN ACQ	:	0	BORROWED:	0 USERID :
ADV COM REP D/I	:	6 *	LOANED :	0 NO EQUIP:_____
-----				
OPTION		1) CLR TXT MENU	3)	5) ROUTING MENU
4_		2) CURRENT M/TR	4) PROCESS	6) RESEARCH MENU 9) EXIT MENU

**FIGURE 22**  
**PROCESSING SCREEN - DISPOSAL CODE**



If the Inventory Manager changed the Management Code, File maintenance is taking place real time changing the Management Code. If the USER selected disposal code 5, the Management Code will automatically change to 'X'.

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING				EXC307A	
** EXCESS DETAIL							
-----							
NSN:2910-01-126-4931 DESC:FCTL 910561C92 UI:EA U/P:2341.00 IM:03							
-----							
		-CURRENT-	-COMPUTED-	--TO EXCESS--		CURRENT	NEW
EXCESS QTY	:		4	4		-----	----
EXCESS DOLLARS	:		9364.00	9364.00		APP-TO	
TOTAL ONHAND	:	57				SABRE80	ASR8__
SERVICEABLE	:	o	o	o		DISP	CD
REPARABLE	:	o	o	o		8	5
SURVEY	:	o	** P R O C E S S I N G **	o		MGT CD	
DUE IN FACILITY	:	o	o	o		9	5
INV IN SHOPS	:	o	** S E R V I C E A B L E Q U A N T I T Y **	o		CAT/ACT	CD
COM DUE IN SHOPS	:	o	o	o		F/6	F/5
BIN INSPECTION	:	o	o	o		-----	-----
RECYCLE TO VENDOR:		2 * +	DUE OUT :	0		DATE :	
DUE IN ACQ	:	0	BORROWED:	0		USERID :	
ADV COM REP D/I	:	6 *	LOANED :	0		NO EQUIP:_____	
-----							
OPTION		1) CLR TXT MENU	3)	5) ROUTING MENU			
4_		2) CURRENT M/TR	4) PROCESS	6) RESEARCH MENU	9)	EXIT MENU	

**FIGURE 24**  
**PROCESSING SCREEN - SERVICEABLE QUANTITY**

If the Inventory Manager changed the accounting code, File maintenance is taking place real time changing the management code.

If quantities were exceeded from the serviceable condition, Issue T/C 86, condition code < S > is taking place real time decreasing serviceable on hand balance. If, in the excess update phase, a warehouse refusal subsequently occurs due to an intervening issue action while you are conducting excess review, (and the quantity designated for excess then exceeds the serviceable or repairable quantity on the record), the refusal will appear as an Exception on the USER's queue. (T/C 86 Reason Code 145 - Insufficient quantity to Process Issue).



If quantities were exceeded from reparable condition, Issue T/C 86, condition code < R > is taking place real time decreasing reparable on hand balance.

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING		EXC307A	
** EXCESS DETAIL **					
-----					
NSN:2910-01-126-4931 DESC:FCTL 910561C92 UI:EA U/P:2341.00 IM:03					
-----					
	-CURRENT-	-COMPUTED-	--TO EXCESS--	CURRENT	NEW
EXCESS QTY	:	4	4	-----	---
EXCESS DOLLARS	:	9364.00	9364.00	APP-TO	
TOTAL ONHAND	:	57		SABRE80 ASR8	___
SERVICEABLE	:	o	o	DISP	CD
REPARABLE	:	o	o	8	5
SURVEY	:	** P R O C E S S I N G **		MGT	CD
DUE IN FACILITY	:	o	o	9	5
INV IN SHOPS	:	*LAST DISPOSAL REVIEW DATE *		CAT/ACT	CD
COM DUE IN SHOPS	:	o	o	F/6	F/5
BIN INSPECTION	:	o	o	-----	
RECYCLE TO VENDOR:		2 * +	DUE OUT :	0	DATE :
DUE IN ACQ	:	0	BORROWED:	0	USERID :
ADV COM REP D/I	:	6 *	LOANED :	0	NO EQUIP:___
-----					
OPTION		1) CLR TXT MENU	3)	5) ROUTING MENU	
4_		2) CURRENT M/TR	4) PROCESS	6) RESEARCH MENU	9) EXIT MENU

**FIGURE 26**  
**PROCESSING SCREEN - DISPOSAL REVIEW DATE**

The date of processing will appear as the last disposal review date on the master record and on history. An automated file maintenance action generated by the program will automatically record the process date as indicated.

This is the transaction summary screen complete with tracking numbers. If for some reason a file maintenance or an adjustment did not process (as a result of an excess action only), it will indicate UNPROCESSED and will appear on the USER's queue to work as an exception.





**OPTION <1>** Master Inventory

The Master Inventory Record Option is a series of 2 screens with pertinent data relative to the NSN, (current month demand is on screen 2). See [pages 56 and 58](#) for master inventory screens.

**OPTION <2>** Demand History (Tabular)

The demand history option is a series of 4 display windows of past demand the past three years. The first screen is a summary for each of the three years and a total. Windows 2, 3, & 4, is demand as it happened, month & year. These series of four screens will continue to roll from one to the next by pressing **[ENTER]**. Select OPTION <99> to exit the master record and return to the Research Menu. See [pages 59 thru 64](#) for demand history screens.

**OPTION <3>** Demand History (Graphics)

The demand history is displayed in graphic format.

**OPTION <4>** Projected Demand (Tabular)

This Option is also a series of displays in two formats. First is a display of a summary for each of the three years of projected demand and totals. Detail screens for each of the three years may then be viewed individually.

**NOTE** : Projected demand is demand projected upon the past 12 months of demand history.

If the USER (Equipment Specialist or Engineer) has knowledge of known or anticipated future demand that has not been recorded on the NSN record, please notify the Item Manager by clear text on the NSN Reasons, and/or by telephone. The MTR should then be routed back to the item manager to record the demand. Allow the NSN to recompute with the changes and demand update to occur (at the end of the month) before taking any further excess action. With the added demand, the NSN may no longer meet excess requirements, and will therefore be removed from excess review. The Excess program will pick up the demand update file at the end of the month, and then recompute. Projected demand can be scheduled, additional, condemnation, or forecasted.

**OPTION <5>** Projected Demand (Graphics)

The projected demand is displayed in graphic format.

**OPTION <6>** Mgmt/Tech Review Data Sheets

There will not be any information in this option until after the first Excess review. Thereafter, the Management Technical Review Data Sheets will be recorded and stored for the next 5 occurrences of item review.

**OPTION <7>** Previous Excess Action

There will not be any information in this option until after the first Excess review. Thereafter, the Excess actions will be recorded and stored for the next 5 occurrences of item review.

**NOTE** : Any excess action taken outside of the Excess Program will not be recorded in the "Previous Excess Actions.

**OPTION <8>** APP-TO/Equipment Population

The APP-TO/Equipment population is a series of 3 screens.

See [pages 74 thru 78](#) for examples.

**OPTION <9>** Catalog Research - Not available at this time.

**OPTION <10>** Excess Formulas - Not available at this time.

**OPTION <11>** Bill of Materiel - Not available at this time.

### 7.1 MASTER INVENTORY RECORD SCREEN

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC307A
                ** EXCESS DETAIL **
-----
o.....o
o
o  MASTER INVENTORY RECORD ----- 1 OF 2 o
o  NSN:2915-01-054-5581 DESC:TANK FUEL REC RH U/I:EA IM:03 o
o  ----- o
o  MGMT: 9      PSC: ANP      RSC : 025      MONTHS IN SYSTEM :    122 o
o  S&I : 2      PLT:   3      RLT : 3        FIRST RCPT DATE  : 770101 o
o  CSC :                LAST RCPT DATE   : 900201 o
o                LST DISP REV DATE: 881201 o
o                LAST DMD DATE    : 891201 o
o  COMPONENT TYPE:      12 MNTH ROT DMD   :    0 o
o  ----- o
o  OPTION:  __      PRESS ENTER TO CONTINUE - OR - 99 TO EXIT o
o
o.....o
-----
OPTION | 1) CLR TXT MENU  3)          5) ROUTING  MENU
6_    | 2) CURRENT M/TR 4) PROCESS 6) RESEARCH MENU 9) EXIT MENU
    
```

**FIGURE 29  
INVENTORY RECORD RESEARCH SCREEN 1 OF 2**

The Master Inventory Record OPTION is a series of 2 screens with information pertinent to the NSN. Current month demand is on screen 2, press **[ENTER]** for demand viewing or <99> to exit.

**NOTE** : There are 2 places 'OPTION' is appearing on the screen. One is inside the 'overlay screen' and one is at the lower left hand corner of the screen. When you are viewing 'Research' use the option inside the overlay window.



## 7.2 DEMAND HISTORY INQUIRY

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING						EXC320	
** DEMAND HISTORY INQUIRY **									
-----									
NSN:6610 01 129 4641 UI:EA CA:F6 MO/SYS:122 MO/CAT:97 APP-TO:SABRE80									
-----									
<u>YEAR</u>	<u>NORM DMD</u>	<u>N-NORM DMD</u>	<u>ROT DMD</u>	<u>OTHER DMD</u>	<u>ISS</u>	<u>TRANS</u>	<u>RCPT</u>	<u>TRANS</u>	
1	0	0	0	0	0	0	1		1
2	0	0	1	0	0	1	1		1
3	0	0	2	0	0	2	2		2
-----									
TOTAL	0	0	3	0	0	3	4		4
-----									
OPTION	ENTER FOR NEXT SCREEN -OR- 9 - SUMMARY SCREEN								
___	-OR-SELECT SPECIFIC YEAR -OR- 99 - RETURN TO RESEARCH MENU								

FIGURE 31

## DEMAND HISTORY SUMMARY SCREEN

The demand history option is a series of 4 display windows of past demand the past three years. The first screen is a summary for each of the three years and a total.

Windows 2, 3, & 4, is demand as it happened, month & year. Press **[ENTER]**, for viewing or; enter OPTION <99> and return to Research Menu.

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC320B
                ** DEMAND HISTORY INQUIRY **
-----
NSN:6610 01 129 4641 UI:EA CA:F6 MO/SYS:122 MO/CAT:97 APP-TO:SABRE80
-----
  MM-YY  NORM DMD  N-NORM DMD  ROT DMD  OTHER DMD  ISS TRANS  RCPT TRANS
  08-90      0      0      0      0      0      0      0
  07-90      0      0      1      0      0      1      1
  06-90      0      0      0      0      0      0      0
  05-90      0      0      0      0      0      0      0
  04-90      0      0      0      0      0      0      0
  03-90      0      0      0      0      0      0      0
  02-90      0      0      0      0      0      0      1
  01-90      0      0      1      0      0      1      0
  12-89      0      0      0      0      0      0      0
  11-89      0      0      0      0      0      0      0
  10-89      0      0      0      0      0      0      0
  09-89      0      0      0      0      0      0      0
-----
OPTION | ENTER FOR NEXT SCREEN -OR- 9 - SUMMARY SCREEN
  _    | -OR- SELECT SPECIFIC YEAR -OR- 99 - RETURN TO RESEARCH MENU
  
```

**FIGURE 32**  
**DEMAND HISTORY DETAIL SCREEN**

Continuation of Demand History information.

These series of four screens will continue to roll from one screen to the next by pressing **[ENTER]**. Select **OPTION <99>** and exit to the Research Menu.

```
09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC321
  ** DEMAND HISTORY INQUIRY / GRAPHIC DISPLAY SELECTION MENU **
-----
NSN:6610 01 129 4641 UI:EA CA:F6 MO/SYS:122 MO/CAT:97 APP-TO:SABRE80
-----
          1 - 12 MONTH NORMAL DEMAND
          2 - 12 MONTH NON-NORMAL DEMAND
          3 - 12 MONTH ROTABLE DEMAND
          4 - 12 MONTH OTHER DEMAND

          5 - 36 MONTH NORMAL DEMAND
          6 - 36 MONTH NON-NORMAL DEMAND
          7 - 36 MONTH ROTABLE DEMAND
          8 - 36 MONTH OTHER DEMAND

          99 - RETURN TO RESEARCH MENU

-----
                ENTER OPTION :7_
```

**FIGURE 33**  
**DEMAND HISTORY INQUIRY**  
**GRAPHIC DISPLAY SELECTION MENU**

This is another format with which to view demand.



## 7.3 PROJECTED DEMAND INQUIRY

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING					EXC322A	
** PROJECTED DEMAND INQUIRY **								
-----								
NSN:6610 01 129 4641 UI:EA CA:F6 MO/SYS:122 MO/CAT:97 APP-TO:SABRE80								
-----								
<u>YEAR</u>	<u>FORECASTED</u>	<u>FCST-ROT</u>	<u>FCST-COND</u>	<u>FCST-OTH</u>	<u>SCHEDULED</u>	<u>ADDITIONAL</u>		
1	0	0	0	0	0	0	0	
2	0	0	0	0	0	0	0	
3	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	
-----								
OPTION		ENTER FOR NEXT SCREEN -OR- 9 - SUMMARY SCREEN						
___		-OR-SELECT SPECIFIC YEAR -OR-99 - RETURN TO RESEARCH MENU						

FIGURE 35

## PROJECTED DEMAND INQUIRY

Projected demand is a series of displays in two formats. First is a display of a summary for each of the three years Projected Demand and a total.

Press **[ENTER]** for viewing demand by month-year.

```

09/28/92          LIS / MATERIAL REQUIREMENTS PLANNING          EXC322B
                ** PROJECTED DEMAND INQUIRY **
-----
NSN:6610 01 129 4641 UI:EA CA:F6 MO/SYS:122 MO/CAT:97 APP-TO:SABRE80
-----
MM-YY  FORECASTED  FCST-ROT  FCST-COND  FCST-OTH  SCHEDULED  ADDITIONAL
09-92          0          0          0          0          0          0
10-92          0          0          0          0          0          0
11-92          0          0          0          0          0          0
12-92          0          0          0          0          0          0
01-93          0          0          0          0          0          0
02-93          0          0          0          0          0          0
03-93          0          0          0          0          0          0
04-93          0          0          0          0          0          0
05-93          0          0          0          0          0          0
06-93          0          0          0          0          0          0
07-93          0          0          0          0          0          0
08-93          0          0          0          0          0          0
-----
OPTION | ENTER FOR NEXT SCREEN -OR-          9 - SUMMARY SCREEN
  ___  | -OR- SELECT SPECIFIC YEAR -OR- 99 - RETURN TO RESEARCH MENU
    
```

**FIGURE 36**  
**PROJECTED DEMAND INQUIRY**

The screen above allows viewing projected demand by month / year.

**REMINDER NOTE** : Forecasted demand is based on the past 12 months of demand history.

If the USER has knowledge of future demand that has not been recorded on the NSN record, the USER should Exit the Excess review, return to the **LIS / MATERIAL REQUIREMENTS PLANNING - MRP200**, (Pg. 15) Main Menu and select "ADDITIONAL DEMAND MAINTENANCE" OPTION. Record the applicable demand, whether it be scheduled, additional, condemnation, or forecasted, return to the Excess Review, and continue. When the NSN is re-selected for Excess review, it will recompute taking into consideration the updated projected demand, and if no longer meets excess requirements, a pop up window will appear indicating,

**\*\* NO LONGER MEETS EXCESS REQUIREMENTS \*\***

**IT WILL BE REMOVED FROM YOUR 'WORKING' QUEUES**



## 8.1 LOGGING OFF LIS

After a user has completed work in the current session on LIS, the user should log off. To log off, it is necessary to return to the **LIS MAIN SYSTEM MENU - LIS010**, (Pg. 11) screen. This process varies among functions. The use of Option <99> begins to exit the user back to the **LIS MAIN SYSTEM MENU**. The user may need to input <99> on more than one screen. To execute the process, input <99> and press **[ENTER]** until a return to **LIS MAIN SYSTEM MENU** screen is achieved.



If the materiel was issued to Bin Inspection for reasons of suspected mixed stock, or for any reason that it would be possible the NSN would return to stock under a different NSN, then perhaps excess action should wait until the materiel was returned. After the receipt transaction has been completed, a revisit to EXCESS will automatically recompute the stock posture, and the item may no longer be in Excess. If so, it will be removed from your EXCESS queue.

## 10.0 EXCLUSION TABLE

09/28/92		LIS / MATERIAL REQUIREMENTS PLANNING								EXC302A	
** EXCESS EXCLUSION TABLE **											
_APP-TO_	EXC	_APP-TO_	EXC	_APP-TO_	EXC	_APP-TO_	EXC	_APP-TO_	EXC	_APP-TO_	EXC
ALSMOD	Y	ANALOG	_	ANFPS20A	_	ANFPS67B	_	ANFYA84	_	ANGPN12	_
ALS10000	Y	ANARC64	_	ANFPS3	_	ANFPS7	_	ANFYA85	_	ANGPN21	_
ALT	Y	ANCPM12	_	ANFPS37	_	ANFPS7B	_	ANFYM27	_	ANGPS4	_
ALT60	Y	ANCPN18	_	ANFPS40	_	ANFPS7C	_	ANFYQ40	_	ANGRC171	_
AMP	Y	ANCPN18A	_	ANFPS47	_	ANFPS73	_	ANFYQ47	_	ANGRC30	_
AMP ONLY	Y	ANCRN2	_	ANFPS6	_	ANFPS8	_	ANFYQ49	_	ANGRN	_
AMPLSPKR	Y	ANFMN1	_	ANFPS60	_	ANFPS87A	_	ANFYQ68	_	ANGRN12	_
AMS410	_	ANFPN16	Y	ANFPS64	_	ANFPS91A	_	ANF1	_	ANGRN24	_
AM119	_	ANFPN27	_	ANFPS65	Y	ANFPS93	_	ANG	_	ANGRN26	_
AM435	_	ANFPS	_	ANFPS65A	_	ANFRC162	_	ANGMQ10	_	ANGRN27	_
AM6154	_	ANFPS116	_	ANFPS66	_	ANFRN35	_	ANGPA127	_	ANGRN28	_
AM615415	_	ANFPS19	_	ANFPS66A	_	ANFRR79	_	ANGPA131	_	ANGRN29	_
AM6155	_	ANFPS20	_	ANFPS67	_	ANFYA47	_	ANGPA27	_	ANGRN8	_
											** MORE **
-----											
OPTION: ___ 1 - DEFINE APP-TO    19 - MRP MAIN MENU    29 - FAST PATH											
9 - EXCESS MAIN MENU    20 - PRINT MENU        99 - INV MGMT MAIN MENU											

**FIGURE 39**  
**EXCLUSION TABLE**

The Exclusion table is accessed from screen **EXC301**, (Pg. 16), Excess Review Main Menu. When viewing the EXCLUSION TABLE there are 3 options of selecting.

OPTION 1 = Both

This option will display all APP-TOs on the APP-TO table in alphabetical sequence. The APP-TOs with a "Y" indicator have been excluded from Excess and the '\_' indicator will be APP-TOs being reviewed for Excess.

OPTION 2 = Y

This option will display all APP-TOs that have been excluded from Excess Review.

OPTION 3 = blank

Option 3 will display all APP-TOs that are being reviewed for Excess.

The sample shown above, <1 = Both> was selected to show in sequence the APP-TO codes. The codes with a 'Y' indicator are the APP-TOs that have been coded as being excluded from Excess review. To read the definition of an APP-TO, select Option <1>.



To get to the definition of an APP-TO the process will take the user through a series of overlay windows will screens.

To define an APP-TO, Tab to the Window and insert the APP-TO code, or do a wild card search. The sample above was APP-TO ASR\*. See below for second window.





It reflects APP-TO code and name. If the APP-TO is excluded from excess review. The program counts and displays the number of NSNs applicable to the APP-TO, displays the counts in General and Aircraft, Expendable and Exchange & Repair. If known the number of equipments will display.

Press **[ENTER]** for window 2 or <99> to exit.





Window three displays the exclusion reason if the APP-TO code had an indicator 'Y' on the Exclusion Table. Also, the name of the User requesting exclusion, including the date of the request.

This reason will stay current for 12 months, and then the reason must be reconfirmed that the APP-TO is to be excluded prior to the next excess review date, the last month of the physical year. AML-610, Excess Monitor is the only one that can modify or confirm the exclusion reasons.

Enter <99> to exit.

## 11.0 REPORTS

F R E Q		E X C E S S		R E P O R T S			
REPORT	NUMBER	REPORT	TITLE	TOT CYS	COPY ONE	COPY TWO	COPY THREE
A	LG849-1	Selection Details	(By APP-TO level)	1	AML-610		
A	LG849-1	Elimination Details	(By APP-TO level)	1	AML-610		
A	LG849-2	Selection Details	(By Intermed level)	1	AML-610		
A	LG849-2	Elimination Details	(By Intermed lev)	1	AML-610		
A	LG849-3	Selection Details	(By Program level)	1	AML-610		
A	LG849-3	Elimination Details	(By Program lev)	1	AML-610		
A	LG849-4	Selection Details	(Summary)	1	AML-610		
A	LG849-5	Elimination Details	(Summary)	1	AML-610		
A	LG850-1	Selection Details	(By Inventory Mgr)	2	AML-610	I/M'S	
A	LG850-1	Elimination Details	(By Inv Mgr)	2	AML-610	I/M'S	
A	LG850-2	Selection Details	(By Unit Supvr)	2	AML-610	UNIT	
A	LG850-2	Elimination Details	(By Unit Supvr)	2	AML-610	UNIT	
A	LG850-3	Selection Details	(By Section Supvr)	2	AML-610	SECT	
A	LG850-3	Elimination Details	(By Sect Supvr)	2	AML-610	SECT	
A	LG850-4	Selection Details	(By Branch Mgr)	1	AML-610		
A	LG850-4	Elimination Details	(By Branch Mgr)	2	AML-610	BRANCH	
A	LG850-5	Selection Details	(By Division Mgr)	1	AML-610		
A	LG850-5	Elimination Details	(By Div Mgr)	1	AML-610		
A	LG855	Excess Report	- Exclusion Table	2	AML-610	AML-610	

F R Q	REPORT NUMBER	E X C E S S R E P O R T	S T I T L E	T O T C Y S	C O P Y O N E	C O P Y T W O	C O P Y
<b><u>THREE</u></b>							
Q	LG627	Status by Quarters (Summary)		1	AML-610		
Q/D	LG142-1	Exclusion Table		2	AML-610	AML-610	
Q/D	LG142-1	Exclusion Table		2	AML-610	AML-610	
M	LG476-1	Current Month Status (By APP-TO)		1	AML-610		
M	LG476-2	Current Month Status (By Inter lev)		1	AML-610		
M	LG476-3	Current Month Status (By Prog level)		1	AML-610		
M	LG476-4	Current Month Status (Summary)		1	AML-610		
M	LG477-1	Current Month Status (By Inv Mgr)		2	I / M'S	SUPVR'S	
M	LG477-2	Current Month Status (By Unit Supvr)		3	AML-610	UNIT	SECT
M	LG477-3	Current Month Status (By Sect Mgr)		2	AML-610	SECT	
M	LG477-4	Current Month Status (By Branch Mgr)		1	AML-610		
M	LG477-5	Current Month Status (By Div Mgr)		1	AML-610		
M	LG143	Cumulative YTD Status (Summary)		1	AML-610		
D	LG145-1	Cumulative YTD Status (By APP-TO)		1	AML-610		
D	LG145-2	Cumulative YTD Status (By Inter lev)		1	AML-610		
D	LG145-3	Cumulative YTD Status (By Program)		1	AML-610		
D	LG146-1	Cumulative YTD Status (By Inv Mgr)		2	AML-610	I/M'S	
D	LG146-2	Cumulative YTD Status (By Unit)		2	AML-610	UNIT	
D	LG146-4	Cumulative YTD Status (By Branch)		1	AML-610		
D	LG146-5	Cumulative YTD Status (By Division)		1	AML-610		
D	LG147	Disposal Activity (Operating Items)		1	AML-610		
D	LG148-1	Exclusion Status		1	AML-610		
D	LG161	Excess Report - Interim Systems Table		1	AML-610		



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